



Shropshire and Wrekin Fire and Rescue Authority Chair's Report of the Annual Meeting held on 19 June 2024

Election of Chair and Appointment of Vice-Chair

The Fire Authority has elected Councillor David Minnery as its Chair and appointed Councillor Richard Overton as its Vice-Chair until June 2025.

Committee Composition and Allocation of Seats to Political Groups

The Fire Authority has agreed the number of seats on its Committees and the allocations of those seats to political groups.

Committee Membership and Appointments

The Fire Authority has confirmed appointments to its committees and appointed its Chair, Councillor David Minnery, to the Local Government Association Fire Services Commission.

Councillor Gemma Offland has been appointed as the Fire Authority's Equality and Diversity Member Champion.

Fire Authority Terms of Reference and Committee Constitutions, including creation of a Scrutiny Panel

Review of Member Role Descriptions

Review of Standing Orders and Scheme of Delegation to Officers

The Fire Authority deferred consideration of the above items to its October meeting. This is to allow a review of all these documents to be undertaken by a Fire Authority Working Group to ensure that they reflect the current arrangements that the Fire Authority has in place.

Strategic Planning Process 2025/26

The Fire Authority agreed its Strategic Planning Process Timetable 2025/26. This will align service, financial and improvement planning to culminate in the creation and publication of the 2025/26 Budget; the 2025/26 Annual Plan; the Service Plan 2025-20; the Medium-Term Financial Plan 2025-29; and the Community Risk Management Plan 2025-29.

Annual Report on Collaborative and Partnership Working

Partnership working is a key element in the Fire Authority's strategy to meet its vision of "Putting Shropshire's Safety First". It is also a key theme of the Fire Service National Framework.

The Fire Authority and the Service are actively involved in a number of partnerships, which are risk assessed for liability and reputation and scrutinised by the Service's Risk Management Group. This Group maintains a partnership register and monitors the outcome and productivity of each of the partnerships.

The Fire Authority received the annual report on collaborative and partnership working which gave an overview of the partnership working that the Service is currently engaged in together with a summary of collaborative work that has been undertaken in the past 12 months.

Corporate Risk Management Annual Report 2023/24

The Fire Authority has received an annual report on corporate risk management work during the last 12 months.

Ongoing monitoring of the Service's corporate risk management work is a responsibility of the Service Management Team and the Risk Management Group (RMG) with the Audit and Performance Management Committee receiving regular corporate risk management reports.

The RMG's primary function is to ensure that the Authority has an effective and efficient risk management process in place. The Group does this through reviewing the Corporate Risk Register, Departmental Statements of Assurance, Departmental Risk Registers and Internal Audit findings, highlighting, where necessary, issues or areas of concern through to the Service Management Team and/or the appropriate committee.

There are currently seventeen open risks on the Service's Corporate Risk Register, including seven new risks which have been added during this reporting year.



David Minnery
Chair, Shropshire and Wrekin Fire and Rescue Authority
June 2024

Background Papers

Agenda and Papers for the Annual Meeting of Shropshire and Wrekin Fire and Rescue Authority held on 19 June 2024

The agendas and reports (apart from exempt or confidential items) for all Fire Authority and Committee meetings are on the Service's website:

<http://www.shropshirefire.gov.uk>

To access reports, go to the Fire Service's website and follow the steps below.

- Click on 'About Us' in the red bar at the top of the page
- Click on 'Fire and Rescue Authority'
- Click on 'Meetings' in the list on the right-hand side of the screen
- Click on '19 June 2024' and the various reports and appendices will be listed

If you have any difficulty with the website, please contact Lynn Ince, Executive Support Officer, on 01743 260225.